

Mirbeau Inn & Spa

APPLICATION FOR EMPLOYMENT

851 W Genesee St Skaneateles NY 13152

Equal opportunity employer-The company does not discriminate in hiring or employment on the basis of race, color, religion, national origin, sex, age, disability, veteran status or any other prohibited basis of such discrimination under applicable laws. No question on this application is intended to secure information to be used in such discrimination.

Position for which you believe yourself the most qualified: _____

Date: _____

NAME

SOCIAL SECURITY #

LAST

FIRST

MIDDLE

PHYSICAL ADDRESS

STREET

CITY

STATE

ZIP

PERMANENT ADDRESS

STREET

CITY

STATE

ZIP

PHONE NO.

ARE YOU 18 YEARS OR OLDER?

YES ()

NO ()

ARE YOU EITHER A U.S. CITIZEN OR AN ALIEN AUTHORIZED TO WORK IN THE UNITED STATES? YES () NO ()

AVAILABLE FOR _____ FULL TIME _____ PART TIME _____ ON CALL _____ SEASONAL (From: _____ to _____)

WHEN ARE YOU AVAILABLE TO BEGIN WORK?: _____ SALARY DESIRED _____

SPECIFY THE HOURS YOU ARE AVAILABLE TO WORK EACH DAY OF THE WEEK :

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

(Although Management makes an effort to accommodate individual preferences, business needs may at times make the following conditions of employment mandatory: overtime, shift work, a rotating work schedule and a work schedule other than Monday through Friday. There is no guarantee of fixed hours.)

HAVE YOU APPLIED FOR A POSITION AT THIS HOTEL BEFORE? _____ WHEN _____

HOW WHERE YOU REFERRED TO US? _____

HAVE YOU BEEN CONVICTED OF A FELONY IN THE LAST SEVEN(7) YEARS? _____ YES _____ NO (IF YES, DESCRIBE BRIEFLY, THE CIRCUMSTANCES OF YOUR CONVICTION, INDICATING THE DATE , NATURE AND PLACE OF THE OFFENSE AND DISPOSITION OF THE CASE. A FELONY CONVICTION WILL NOT NECESSARILY BAR YOU FROM EMPLOYMENT SINCE THIS WILL BE LOOKED AT AS ONLY ONE OF THE FACTORS CONSIDERED IN THE EMPLOYMENT DECISION):

EDUCATION

	NAME AND LOCATION OF SCHOOL	*NO OF YEARS ATTENDED	* DID YOU GRADUATE?	SUBJECTS STUDIED
GRAMMAR SCHOOL				
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL				

SUMMARIZE ANY SPECIAL SKILLS, OFFICE EQUIPMENT, COMPUTER LITERACY, AND OTHER QUALIFICATIONS ACQUIRED FROM EMPLOYMENT OR PAST EXPERIENCES THAT MIGHT QUALIFY FOR THE POSITION FOR WHICH YOU HAVE APPLIED.

U.S. MILITARY OR
NAVAL SERVICE

RANK

PRESENT MEMBERSHIP IN
NATIONAL GUARD OR RESERVES

FORMER EMPLOYERS

COMPLETE EMPLOYMENT HISTORY STARTING WITH PRESENT/LAST POSITION FIRST, IF POSITIONS HELD MORE THAN 10 YEARS AGO, DATES NEED NOT TO BE PROVIDED (PLEASE COMPLETE THIS SECTION WHETHER OR NOT YOU ARE ATTACHING A RESUME)

FIRM NAME		POSITION HELD	
ADDRESS		SUPERVISOR	
PHONE #		SALARY	
FROM	TO	REASON FOR LEAVING	
MAY WE CONTACT YOUR PRESENT EMPLOYER			
FIRM NAME		POSITION HELD	
ADDRESS		SUPERVISOR	
PHONE #		SALARY	
FROM	TO	REASON FOR LEAVING	
FIRM NAME		POSITION HELD	
ADDRESS		SUPERVISOR	
PHONE #		SALARY	
FROM	TO	REASON FOR LEAVING	

REFERENCES: GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME	ADDRESS & PHONE NUMBER	BUSINESS	YEARS ACQUAINTED
1			
2			
3			

I certify that the information I have given on this application & any resume that I have submitted is true & complete & understand, should I be hired, a misrepresentation or concealment of information may result in my discharge at any time.

I hereby attest under penalty of perjury, that I am lawfully permitted to work in the United States. I understand that if an offer of employment is made, will be required to present satisfactory documentation of personal identity and employability as a condition of employment.

I hereby authorize Mirbeau Inn & Spa to investigate my records with my employers, schools, organizations, references and creditors and where deemed necessary, to obtain a consumer report as defined in section 603 (d) of the Fair Credit Reporting Act; and I release Mirbeau Inn & Spa Management and all informants from any liability which might arise out of such an investigation. I understand that should employment be denied based upon information contained in a consumer report obtained from a consumer reporting agency, Mirbeau Inn & Spa will supply the name and address of the consumer reporting agency.

If hired, I agree to abide by the policies and expectations of the Mirbeau Inn & Spa and understand that my employment is "at will" and can be terminated by me or the company at any time with or without cause subject only to applicable requirements of law and I will be paid only for services rendered at the time of my termination. In the event Mirbeau Inn & Spa advances me money, or I otherwise become indebted financially to Mirbeau Inn & Spa Management, I agree to repay Mirbeau Inn & Spa Management.

Nothing herein or during my employment shall be considered an employment contract and I understand no party has authority to vary the foregoing conditions, with the sole exception of written variances signed by the General Manager of the Mirbeau Inn & Spa.

DATE

SIGNATURE